

B.A.M. KHALSA COLLEGE, GARHSHANKAR
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING MINUTES (IQAC/M-7)

Sept. 19, 2022

OPENING:

A meeting of all the members of IQAC has been called by the Principal on Sept 19, 2022. The meeting starts at 11 am in the office of the Principal.

PRESENT:

Principal- Dr. Baljit Singh

Convener- Prof. Kanwar Kulwant Singh

Members-

1. Sh. Sunil Rana, Alumni
2. Sh. Sham Sunder, Parent
3. Sh. Nitin Gupta, CA
4. Dr. Janki Aggarwal
5. Dr. Manbeer Kaur
6. Dr. Mukesh Sharma
7. Prof. Deepika
8. Prof. Naresh Kumari
9. Prof. Navdeep Singh
10. Prof. Preetinder Singh
11. S. Parminder Singh

BUSINESS FROM THE PREVIOUS MEETING:

Agenda		Action Taken on Agenda	
		Agenda Accomplished	In Progress
1.	To prepare AQAR for session 2021-22 and start data collection for the same		In Progress
2.	To prepare due SSR timely		In Progress
3.	To improve the admission for session 2022-23, teams of teachers will visit nearby schools to interact with students	Different teams visited all the nearby Schools and interacted with the faculty and students there, consequently, admission for the present session improved from the last year. This year total 996 students	--

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		This year total 996 students got admission in the College, while previous year 930 students were admitted. Also strength of the Collegiate school got improved and number of students increased from 57 to 86.	
4.	To make efforts to enroll maximum students in NPTEL and Certificate courses	Students were motivated to enhance their knowledge and 193 students joined diverse courses in NPTEL, whereas, total 20 students got enrolled for Certificate Courses offered by JGND Pb. State Open University, Patiala.	--
5.	To promote Research and Innovation activities in college. For this, Innovation Cell will prepare the schedule to conduct various activities like seminars, conferences etc by all departments	Innovation Cell of the College conducted extension lectures/ activities to boost the research aptitude of the students. (Details)	--
6.	To organize seminar on Intellectual Property Rights by the Department of Commerce and Economics under the aegis of IQAC.	On 28 th April, 2022, Department of Commerce and Economics organized one day seminar on "Intellectual Property Rights: Encouraging Youth for Innovation", in which 102 students got benefited.	--
7.	To select and implement the most suitable Best Practices in the college. For this Google form will be designed to seek valuable suggestions from all faculty members.	A Google form for the same was designed and shared by the College Principal on April 08, 2022 to seek valuable suggestions from all faculty members..	--

NEW BUSINESS:

The following issues were discussed and suggestions were put forth by the members:

AGENDA	Approved/ Approved	Not
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1.	To review the progress of AQAR 2021-22.	Approved
2.	To review the progress of SSR for 3 rd cycle.	Approved
3.	To set up a new computer/research lab.	Approved
4.	To organize workshop on "Better Writing and Better Pronunciation"/seminars on "Research Methodology /conferences for the session 2022-23.	Approved
5.	To provide e-rickshaw facility to the girl students of the College.	Approved

ADJOURNMENT:

The meeting was adjourned at 12:00pm.

MINUTES PREPARED BY:

Prof. Navdeep Singh 

MINUTES VERIFIED BY:

Convener

Prof. Kanwar Kulwant Singh 

MINUTES APPROVED BY: 

Principal

Dr. Baljit Singh

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MEETING MINUTES (IQAC/M-8)

Feb. 27, 2023

OPENING:

A meeting of all the members of IQAC/NAAC has been called by the Principal on Feb 27, 2023. The meeting starts at 10 am in the office of the Principal.

PRESENT:

Officiating Principal- Prof. Jaspal Singh

Convener- Prof. Kanwar Kulwant Singh

Members-

1. Sh. Nitin Gupta, CA
2. Dr. Manbeer Kaur
3. Prof. Jaswinder Kaur
4. Dr. Mukesh Sharma
5. Prof. Deepika
6. Prof. Naresh Kumari
7. Prof. Kiranjot Kaur
8. Prof. navdeep Singh
9. Prof. Preetinder Singh
10. S. Parminder Singh

BUSINESS FROM THE PREVIOUS MEETING:

Agenda		Action Taken on Agenda	
		Agenda Accomplished	In Progress
1.	To review the progress of AQAR 2021-22	AQAR 2021-22 and IIQA have been submitted and accepted by the NAAC.	
2.	To review the progress of SSR for 3 rd cycle.		The work of uploading SSR on NAAC Portal is almost complete. After the verification, it will be submitted before the due date

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3.	To set up a new computer/research lab.	A new computer/research lab has been established and was inaugurated by Adv. Harjinder Singh Dhami, President, SGPC, Sri Amritsar Sahib on Nov. 15, 2022.	
4.	To organize workshop on "Better Writing and Better Pronunciation"/seminars on "Research Methodology /conferences for the session 2022-23.	A Two Day Workshop on "Better Writing and Better Pronunciation" was organized by the Dept. of Languages on 18-19 Nov., 2022.	
7	To provide e-rickshaw facility to the girl students of the College.		Facility of 2 e-rickshaws has been provided for the girl students of the College.

NEW BUSINESS:

The following issues were discussed and suggestions were put forth by the members:

AGENDA		Approved/ Not Approved
1.	Verification, Approval and Submission of SSR for 3 rd Cycle	Approved
2.	To make students aware of SSS (Student Satisfaction Survey)	Approved
3.	Apprise the Management of the College regarding NAAC Progress so that necessary steps could be taken by the management.	Approved

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ADJOURNMENT:

The meeting was adjourned at 11:00am.



Minutes Prepared By:
(Prof. Navdeep Singh)

Minutes Verified By: 
Convener
Prof. Kanwar Kulwant Singh


Minutes Approved By:
Principal (O)
Prof. Jaspal Singh

