Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BABBAR AKALI MEMORIAL KHALSA COLLEGE, GARHSHANKAR**
Name of the head of the Institution	**Dr. Preet Mohinder Pal Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01884282359**
Mobile no.	**9414898289**
Registered Email	**khalsagsr@yahoo.co.in**
Alternate Email	**principal@bamkc.edu.in**
Address	**Anandpur Sahib Road, Garhshankar**
City/Town	**Hoshiarpur**
State/UT	**Punjab**
Pincode	**144527**

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Robinder Kaur Bains
Phone no/Alternate Phone no.	01884282359
Mobile no.	9417560678
Registered Email	iqac@bamkc.edu.in
Alternate Email	khalsagsr12@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://bamkc.edu.in//assets/public/aqar/AQAR%20AY%202017-18.pdf

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://bamkc.edu.in//assets/public/academiccalender/AC%20AY%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.75	2004	16-Sep-2004	15-Sep-2009
2	B	2.31	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	13-Sep-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Tutorial Lecture on Online Banking Facilities	01-Oct-2018 1	74
Innovative Physics-Exhibition	11-Feb-2019 1	50
International Pie Day	14-Mar-2019 1	85
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC ensures proper coordination among different faculties of the college.

Every year academic calendar is prepared and its implementation is ensured. Departments arrange various activities on departmental level like, lectures by the teachers, excursions, quiz contests, extension lectures on various avenues in the job market.

Educational and field tours are arranged by the different departments in accordance to their subject.

Many social activities are arranged to sensitize the students regarding

cleanliness and social relationships.

Teachers are encouraged to attend Seminars/Conferences and present /publish research papers.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prevent flooding of the college, re-carpeting to be done at the college gate.	Re-carpeting at the entrance of the college has been completed.
Renovation of Chemistry Lab Store	Renovation of Chemistry Lab Store completed
Planting of saplings on the periphery of the college.	The Alumni of the college helped in the planting of saplings.
Remodelling of old furniture.	Remodelling of old furniture successfully completed.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
SGPC	22-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	04-Apr-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	15-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System is operational through circulars and social media. Notices are displayed on

	the notice board and meeting are held with the staff, students, parents, Alumni etc. College makes use of College Website, SMS Services, Email, Whatsapp and Facebook to inform the students and staff regarding the latest information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Panjab University, Chandigarh. Curriculum of colleges is developed at University Level by Board of Studies. One of the staff members is member of the Board of Studies at Under Graduate Level, Department of Zoology, Panjab University Chandigarh. The members of the staff send suggestions to the Board of Studies for improvement as per requirements. The college ensures effective curriculum delivery through a well-planned system. Before the start of session, the Academic Committee consisting of faculty members of various departments under the chairmanship of Principal holds a meeting in which strategies are discussed on various methods to implement curriculum successfully. Also, Academic Calendar is prepared by Academic Committee as per the guidelines of UGC and Panjab University. The Time Table Committee prepares time table for all classes. After careful consideration of subject specialization and experience, the papers are allotted to teachers. To make curriculum effective and student centric, head of departments arrange regular meetings. Teaching learning process is planned beforehand. Faculty is encouraged to make use of interactive boards and projectors etc. Students are also motivated to participate in various curricular and co-curricular activities. Along with the traditional chalk and talk methods, the quality of teaching is enhanced by supplementing it with seminars, group discussions, educational trips, workshops etc. Throughout the year, continuous evaluation is carried out by teachers through regular tests and assignments. Teachers provide essential tips to the students from examination point of view after evaluating tests and assignments. In response to the need of curriculum every year laboratories are updated. Daily attendance is monitored by each faculty member and defaulter students with poor attendance are identified. Parents of such students are informed by means of telephone. In this way, the effective delivery of curriculum is ensured by the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
B.A.BEd	Pre-Internship Program for two weeks	10
B.Sc.B.Ed	Pre-Internship Program for two weeks	23
MCom	Summer Training	27
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
B.A.M. Khalsa College is committed to high quality education for all the students by providing a rigorous and relevant curriculum, positive relationship with our stakeholders. College strongly believes feedbacks are the most important quality check system and encourages our stakeholders to provide thoughtful, constructive and objective opinions about the institution. Feedback from Students: A structured feedback form is constructed by IQAC on the basis of various parameters like curriculum, teaching, learning and evaluation, governance and management, infrastructure etc. At the end of the session the Head of the departments are asked to collect feedback form from their students. Analysis is made on the basis of remarks given and discussed in the meeting of IQAC under the chairmanship of Principal. Suggestions as well as grievances of the students are considered while framing future policies. Suitable amendments are made as and when possible. Feedback from Parents: Parents’ feedbacks are

obtained in informal meetings with the teachers at the time of admission, college functions and during formal parents teachers meetings called by departments. It is collected in the form of well- planned questionnaire comprising the parameters like teaching learning environment, college infrastructure, evaluation system, improvement in their ward's overall personality etc. After analysis, the suggestions are discussed with the Principal and necessary amendments are recommended for the future years. Feedback form Teachers: Periodic feedbacks from teachers are gathered in the form of questionnaire prepared by IQAC. All the suggestions are discussed with the Principal in the meetings. On the basis of all the suggestions from various stakeholders some of the mentioned actions are taken/planned: • Students were given training for facing interviews. Development of soft skills and communication ability was emphasised. • Faculty student interaction was enhanced. Teachers were given training to use of smart class rooms. • New books and magazines were added in the library. • Observation of International Yoga Day, Swachh Bharat Abhiyan was organised. Talks on corporate social responsibility were delivered by the Commerce Department. Conservation of environment and biodiversity was emphasised upon.Techniques regarding the conservation were exhibited in the exhibition organised by the Science Department. • Guru Gobind Singh Study Circle organised awareness programs to create social awareness and impart moral values to the students. Many co-curricular activities are organised to bring out the talent of students. • Gender sensitization and Gender awareness programmes are organised in the college through "Women Cell" in the form of Teej celebration and other activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer Applications	30	21	21
MSc	Physics	40	9	9
MSc	Mathematics	60	5	5
MSc	Chemistry	40	16	16
MA	History	60	12	12
MCom	Finance	40	26	26
B.A.BEd	B.A.B.Ed	50	15	15
B.Sc.B.Ed	B.Sc.B.Ed	50	31	31
BCA	BCA	40	33	33
BCom	B.Com	70	65	65

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2018	644	192	27	4	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
60	30	84	5	4	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is important, not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional socialization and personal support to facilitate success. Quality mentoring greatly enhances student chances for success. Each faculty has allotted mentors to the students. Informally they keep counselling, guiding and motivating the students all through the academic session. They advise students regarding choice of subjects when they come to enroll at the time of admissions. They look into the academic irregularities or detrimental activities of students if any. They contact parents/ guardians if they see any abnormal behavioural change in the students. They help students in their career development provide professional guidance and suggest different avenues available in different subjects or courses. They intimate the principal if some administrative action is called for. Mentors throw light on self-employment opportunities, entrepreneurship development in different fields.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
836	60	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	7	8	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BCom	Nill	4th	27/05/2019	17/07/2019
BCom	Nill	3rd	22/12/2018	01/02/2019
BCom	Nill	2nd	30/05/2019	12/07/2019
BCom	Nill	1st	26/12/2018	05/02/2019
BA	Nill	6th	01/06/2019	30/06/2019
BA	Nill	5th	22/12/2018	20/02/2019
BA	Nill	4th	29/05/2019	20/07/2019
BA	Nill	3rd	22/12/2018	01/03/2019
BA	Nill	2nd	01/06/2019	30/07/2019
BA	Nill	1st	21/12/2018	29/03/2019

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Panjab University, evaluation norms of the University are followed. As per Panjab University regulations, two internal midterm examination are conducted. The marks obtained in the midterm examination are added to the final exam result in the form of Internal Assessment. Different subjects have different testing patterns. Students are given assignments to enhance their knowledge and inquisitiveness. Class tests are conducted by the teachers from time to time to prepare the students for final examination. Special tests are conducted for slow learners. During class tests mistakes found are pointed out and they are guided to improve their performance. Class tests are also discussed in the class. Students are encouraged to present seminars. Subjects having practical work are carried out diligently. Day to day performance of the students is assessed which includes regularity, performance, viva and the promptness in submitting the record and assignments. At the beginning of the semester, the faculty members inform the students about the various parameters of the assessment process during the semester. The internal assessment test schedules are prepared as per the University norms and communicated to the students well in advance. Internal Evaluation is done by the concerned faculty members. To bring uniformity in evaluation in scripts, the Head of the departments pick some answer sheets randomly, scrutinize it and anomalies are pointed out. The corrected answer sheets are given to the students for verification. If there is any grievance, it is redressed immediately. The marks obtained by the students in Internal Examination and their assessment are displayed on the office display board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar which is prepared by the Principal in consultation with the teachers in the beginning of the academic session. The students are apprised of the academic calendar and the same is uploaded on the college website and displayed on the notice board at strategic locations. Only the head of the institution can incorporate minor changes in the academic calendar which he may deem fit considering the unforeseen circumstances. The schedule of all the examination is given in the academic calendar. The important events which are celebrated in the college are mentioned date-wise in the academic calendar so that there is no confusion and everything is streamlined. The months are mentioned in the calendar for the trips and field tours. Various activities of academic calendar are finalized after due consultation with the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bamkc.edu.in/assets/public/iqacpos/POs-PSOs-COs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	BA	52	30	57.69
Nill	BSc	BSc	59	25	42.37
Nill	BCom	BCom	36	32	88.89
Nill	BCA	BCA	21	11	52.38
Nill	MCom	Finance	24	24	100
Nill	MA	History	9	9	100
Nill	MSc	Chemistry	39	29	74.35
Nill	MSc	Mathematics	19	11	57.89
Nill	MSc	Physics	9	5	55.55
Nill	PG Diploma	Computer Applications	15	4	26.67

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bamkc.edu.in/studentsatisfication

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	2	Nill
International	Zoology	1	Nill
International	Home Science	1	Nill
International	Chemistry	1	Nill
International	Mathematics	1	Nill

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Zoology	1
Education	3

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	10	Nill	Nill
Presented papers	3	6	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Science day Celebration	Poster Making and Green Rangoli Competition by Chemistry and Zoology department respectively.	10	130
Innovative Physics- Exhibition	Physics Department	6	50
Nukkad Natak	III Society of Science students in collaboration with red Ribbon Club	50	250
Teachers' Day Celebration	Commerce,Science and Education department	50	200
Visit to S.B.S School, Sadarpur for SWOT Analysis	Education Department	3	40
Tutorial Lecture on Online Banking Facilities	Department of Commerce	4	74
One Day Social Scheme and Service Programme	NCC	1	15
Lecture on Drug Addiction	Red Ribbon Club	10	50
Diya making,Card making and Rangoli competition on the festival of Diwali	Education Department	10	73
Tour to Chhatbir Zoo, Zirakpur	Department of Commerce	8	70

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Folk Instrument,Giddha and Vaar (18/03/2019 to 19/03/2019)	1st District Level Award	Red Ribbon Club	20

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Buddy Group Programme(09/11/2018)	Buddy co-ordinating unit of the college	Lecture on Drug Abuse	13	150
AIDS Awareness (24/01/2019)	Red Ribbon Club	AIDS Awareness	5	90

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Practical Training in M.Com	27	--	56
Pre-Internship Program for two weeks – B.A B.Ed	10	Nill	15
Pre-Internship Program for two weeks – B.Sc B.Ed	23	Nill	15

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
NIL	Nill	NIL	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eLib-SYS (Complete Library Management System)	Partially	--	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11227	Nill	50	Nill	11277	Nill
Reference Books	1000	Nill	Nill	Nill	1000	Nill
Journals	54	Nill	Nill	Nill	54	Nill
CD & Video	120	Nill	10	Nill	130	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	72	3	8	0	0	1	5	59	0
Added	0	0	0	0	0	0	0	0	0
Total	72	3	8	0	0	1	5	59	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

59.89 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	Nill	0	452002

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding meetings of various committees constituted for this purpose. Facilities Utilization Policy: Purpose of the Policy The physical and academic facility policy would provide the basis for equitable allocation and efficient utilization of facility based on the critical needs of educational and administrative activities. The policy would help to: 1. Establish procedures for the use of physical and academic facilities. 2. Properly schedule different activities without any hindrance. 3. Increase the degree of communication and coordination among different users and caretakers. Scope of the policy This policy is intended to cover the following types of facilities in the College: • Academic and administrative Offices • Classrooms • Gymnasium and sports facility • Laboratories • Library •Computers Academic and Administrative Office: Office space is allocated to administrative staff, heads of various departments, librarian, physical education coaches as available, in a manner that best advances College priorities. Suitable offices have been allotted to departments. Classroom assignment and utilization: The classroom schedule and assignment of the classrooms is decided by the time-table committee. The scheduling and utilization policy consists of a process of distributing classrooms for use in the upcoming semester. The time table is designed by the time-table committee so that the available classrooms are used optimally. Sports: The maintenance of volley-ball, basket-ball and football grounds is

done in consultation with the coaches and physical education teachers. Laboratory: Proper record is maintained by Lab technician and supervised by the HODs of concerned departments. Other measures to maintain laboratories is as follows: The calibration, repairing and maintenance of sophisticated equipment are done by the technicians. The microscope used for biological experiments are annually maintained by the concerned department and supervised by the HOD of that department. There is a systematic disposal of waste of all types such as bio-degradable chemical and other waste. Library: The requirement and list of books is taken from the concerned department and HODs are involved in the process and finally principal approves the list. Every year in the beginning of the session, the students are motivated to register themselves in the library to use INFLIBNET. Suggestion box is installed in the library so that the feedback of the users can be taken. Their continuous feedback helps a lot in introducing new ideas regarding Library enrichment. To ensure return of books, no dues slip issued from the library is mandatory for students before appearing in examination. "Raddi Committee" disposes off old magazines and newspapers. Computers: Computer Maintenance is done by technicians called from time to time for repair of the computers. It is done in consultation with the department of Computer Science. For the maintenance and upkeep of the infrastructure at the departmental level, HODs submit their requirements to the principal for the classrooms, equipment, furniture etc.

http://bamkc.edu.in/iqacprocedurepolicy

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund,players and III Society	34	85835
Financial Support from Other Sources			
a) National	Govt. Scholarship	79	1193313
b)International	NIL	Nill	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	NIL

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Guidance	86	86	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	BCA	Computer Science	Swami Sarvanand Giri Regional Centre, Hoshiarpur	M.C.A
2019	1	BCA	Computer Science	P.G Government College for Girls, Sector 42, Chandigarh	M.Sc (I.T)
2019	1	M.Sc	Chemistry	G.N.D.U Amritsar	Ph.D(Qualified for J.R.F,CSIR)
2019	1	B.Sc	Science	IEC, University of Haryana	M.Sc Mathematics
2019	1	B.Sc	Science	S.G.G.S Khalsa College Mahilpur	M.Sc Mathematics
2019	2	B.Sc	Science	S.G.G.S Khalsa College Mahilpur	M.Sc Physics
2019	2	B.Sc	Science	G.N.D.U Amritsar	M.Sc Chemistry
2019	1	B.Sc	Science	B.A.M Khalsa	M.Sc Physics

				College, Garhshankar	
2019	1	B.Sc	Science	B.A.M Khalsa College, Garhshankar	M.Sc Chemistry
2019	10	B.Sc	Science	B.A.M Khalsa College, Garhshankar	M.Sc Mathematics

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football Tournament	Inter- college level	20
Kabaddi Tournament	Inter- college level	12

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver	National	1	Nill	2319	Shekhar Sandhu
2018	Silver	National	1	Nill	2322	Mohit Sharma
2018	Silver	National	1	Nill	2331	Bhupinder Singh
2018	Silver	National	1	Nill	9057	Anurag Sandhu

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of the college always join hands with the faculty members of the college and college administration to ensure overall development of the college. It helps the faculty in maintaining a disciplined atmosphere in the college. Student Council helps the faculty members in organizing different academic and cultural programmes. They create awareness in the people regarding many issues through posters, banners, songs and plays. Time to time rallies are organized and taken out to the city to address many societal issues. Every year the Student Council help in organizing Science Exhibitions. These exhibitions

highlight different social, academic and cultural issues through charts, models and excellent presentation of crafts work. The problems faced by the students are communicated to the principal through Students Council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni organizes a great event like Olympian Jarnail Singh Football Tournament every year in which many well- known teams participate. They give cash awards in this tournament. They maintain the stadium and ground of the college. With the help of Alumni, a Plantation Drive was carried on. To keep the people in pink of health, they conduct Yoga Classes in the college ground in the morning.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For growth of any institution decentralization is required. In our institution, participative management is practised so that every faculty member feels part of the institution and is fully committed to the group decisions made. a)Decentralization ?A general meeting is held at the beginning of the academic year and powers are delegated to faculty wise in charges and HODs for smooth functioning of the college. ?The college has delegated powers to NSS and NCC unit for yearly planning. ?The college management team including Principal, IQAC Coordinator and HODs are involved in different committees for day to day work. An action plan is made for Curricular, Co-curricular and extra –curricular activities. ?The college management team planned following participative activities: -NAAC -Academic Calendar -Departmental plan and requirements -Formation of various committees -Planning for new courses to be introduced b) Perspective Plan To cope up with the competition in the age globalization, the college has been following action plan as per guidelines of SGPC (Managing Committee) considering future needs and requirements. The perspective action plan is followed according to the last accreditation suggestions and the guidelines of UGC, the State Government, Panjab University and College Developmental Committee (CDC).

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows rules and

	regulations laid down by the Panjab University.
Industry Interaction / Collaboration	Even though, there is no collaboration with the industries but students are made to interact with industrialists and experts during visits and field tours.
Human Resource Management	Members of faculty get all service benefits and other allowances in time. The governing body takes care of its employees. Manpower requirements are regularly intimated to the governing body i.e S.G.P.C
Library, ICT and Physical Infrastructure / Instrumentation	Library is regularly updated and upgraded by adding new books, research journals, magazines , newspapers etc. INFLIBNET facility is available in the library and the user can access several e-books and e- journals with this facility.
Research and Development	Maximum programs are at under-graduate level, so there is little scope for research. Faculty of the college is much aware and is involved in research work. The college motivates the teachers for research.
Examination and Evaluation	Panjab University has its set examination system and college abides by it.Class tests are conducted on frequent intervals and teachers evaluate the tests and guide thestudents how they can enhance their performance in the final examination. Assignments are given and they are evaluated by the teachers. Seminars are conducted to instil self- confidence in the students and enhance their knowledge. Students are encouraged to do in depth study of a particular topic. Later on, topics are discussed in the class and evaluated by the teachers.
Teaching and Learning	Apart from class room lecture method, group discussions, field studies, seminars are conducted. Peer learning is promoted in and outside the classroom. Study tours are organized to make learning more effective.
Curriculum Development	Curriculum is developed by Panjab University and all the colleges affiliated to it, follow it. The members of staff send suggestions to the Board of Studies for improvement.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The required information from the University or MHRD or S.G.P.C is conveyed to the staff. Things are planned and implemented accordingly.
Administration	B.A.M Khalsa College makes use of e-governance system at various levels. Although the college is in backward area yet it tries its best to keep in touch with latest available tools of administration. The college staff makes use of apps and software like Gmail and WhatsApp to share the notes with the students. The administration of the college puts important notices and circulars on the website so that the students get latest information. It helps to provide the brief notice of every event that takes place in the college. WhatsApp Groups have been created for awareness and for smooth functioning of the college. The college has Biometric attendance for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras at strategic points.
Finance and Accounts	The college uses the Tally software for E-governance. The college conducts regular audit of books of accounts. This ensures the accuracy in financial transactions. The administrative office keeps all the record of financial transactions and other events separately. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	Helping counter provides the necessary help to the students in filling Admission, Examination and Scholarship forms.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Delhi University, Delhi	1	19/09/2018	11/10/2018	21
Refresher Course (SWAYAM MOOC- online)	1	12/11/2018	28/02/2019	109
Refresher Course in P.U Chandigarh	1	07/12/2018	27/12/2018	21

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	30	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
?Female Staff is given maternity leave. ?Provident fund for all the employees who fall under the eligibility criteria as per govt. norms. ?Canteen facility at subsidised rate. ?Loan facility available against Employees' Provident Fund. ?Medical leave facility. ? Wi-fi facility. ?The staff of the college is covered under Group Insurance Scheme.	?Female Staff is given maternity leave. ?Provident fund for all the employees who fall under the eligibility criteria as per govt. norms. ?Canteen facility at subsidised rate. ?Loan facility available against Employees' Provident Fund. ?Medical leave facility. ? Wi-fi facility. ?The staff of the college is covered under Group Insurance Scheme.	?Fee concession to economically weak students ?Slow learners are supported by the teachers of the concerned subject. ? Doctor is available for the treatment of sick students at the time of emergency. ? Students are taken to various places of importance for first-hand experience. ? Student magazine "Babbar Khalsa" give students a platform for their creative skills. ? Students from SC,ST, OBC

		and economically weaker sections are provided with books and financial aid in the form of scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit Our institution has an effective mechanism for auditing the accounts. Internal Audit is done every month by private agency engaged by the college wherein the internal audit is done by certified Chartered Accountant. The internal auditor of the college makes a thorough audit of the income and expenditure of the college. External Audit External audit is done by the team deputed by AG of Punjab. The audit team deputed by Accountant General of Punjab does the checking of various types of accounts relating to funds especially received from S.G.P.C, Punjab Government and University Grants Commission.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.G.P.C	4051277	-

No file uploaded.

6.4.3 – Total corpus fund generated

23305992

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IAO/AG	No	-
Administrative	Yes	Private agency appointed by S.G.P.C	Yes	Private agency appointed by S.G.P.C

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are free to meet the principal and are free to exchange their views. They voice their opinions regarding the welfare of the students. They give suggestions and the principal looks into it and discusses it with the teachers. As this institution is located in the semi-urban area, the principal is always in touch with the parents of many students. The parents try their best to improve the working of the college. They are supportive of the efforts made by the college.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.To cater to the needs of the people of the area, the college started a new course i.e B.A B.Ed and B.Sc B.Ed integrated course. 2.A theme park was created in the college by using waste material such as plastic bottles, tyres, old

instruments and many iron parts of automobiles. 3.Students of the college created a Theatre group which enacts plays at various places to create awareness regarding many social issues such as women emancipation, drug addiction, indiscipline among the students, loss of moral and ethical values in the society.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	To hone the finer sensibilities of the students, a lecture-cum-demonstration was conducted by Mr. Ashwani Verma, a reputed artist who received National Award in 2010 from the President of India in the area of fine arts.	26/09/2018	26/09/2018	26/09/2018	40
2018	A lecture-cum-demonstration was conducted by Mr. Ashwani Verma, a reputed artist who received National Award in 2010 from the President of India in the area of fine arts.	06/10/2018	06/10/2018	06/10/2018	40
2018	With the	16/11/2018	16/11/2018	16/11/2018	10

	initiative of the IQAC of the college, the Struggler Group comprising the students of the college, enacted a play titled “Khide Gulab” in a move towards gender sensitization, drug addiction and student-teacher relationship.				

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A play titled “So kyon manda akhiye” was staged in the college premises.	09/04/2019	09/04/2019	4	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

		community					
2019	1	1	09/02/2019	05	Olympian Jarnail Singh Memorial Footbal Tournament	Promotion of Footbal	300
2019	1	1	02/03/2019	01	Sahit Sabha, a literary organization organized lectures and poetry session in the college.	Promotion of Punjabi Language	80
2019	1	1	Nill	Nill	Yogic exercises	Created awareness regarding good health	50

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gurupurab Celebration	16/02/2019	16/02/2019	300

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has put a ban on use of plastic bags and disposables. 2. Re-usable bottles are used to grow plants. 3. Vermi-Compost unit exists in the college campus. The manure produced by it is used in the college campus for gardening purpose. 4. A unit of Root-zone technology is maintained. 5. Tree plantation drive was carried out to increase the green cover in the campus. 6. III Society of Science took initiative towards eco-friendly environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

?Creating Awareness through Visual Medium The students of B.A.M Khalsa College started a theatre group named “Struggler Theatre Group”. This group has staged more than two hundred plays till now. The members of this group have staged plays in various parts of Punjab and Himachal Pradesh. The plays are mostly based on social evils, social concerns and need to change the thinking of the

people. Through their street plays, they have given a fresh perspective on positive thinking to a number of students. They are planning to produce a short film shortly. The main actors of this group are Rituraj Sharma, Kanwar Jai Singh, Bagga Singh, Jaspal, Manpreet Kaur, Harmanpreet Kaur, Kulwinder Singh, Rajan Cheema (Ex-student), Baljinder Singh (Ex-student), and Sunil Kumar (Ex-student). They have influenced a whole lot of students towards theatre as a powerful means and tool for social change. During the session 2018-19, They staged plays at various places, prominent among them are: S. No Date Name of the Institution 1. 02 Aug, 2018 Govt. College, Beetan, Himachal Pradesh 2. 31 Aug,2018 Global College of Pharmacy and Engineering, Kanpur Khoohi. 3. 01 Sept, 2018 R. K Arya College, Nawanshahr 4. 05 Sept, 2018 B.L.M Girls College, Nawanshahr 5. 14 Nov, 2018 B.A.M Khalsa College, Garhshankar 6. 16 Nov, 2018 W .L Arya School, Nawanshahr 7. 01 Feb, 2019 N.C.C Academy, Ropar 8. 27 Feb, 2019 M.B.B.G.G.G College for Girls, Rattewal 9. 01 April, 2019 Shivalik College, Naya Nangal 10. 07 June, 2019 Govt. Senior Secondary School for Girls, Santokhgarh, Himachal Pradesh Govt. Senior Secondary School for Boys, Santokhgarh, Himachal Pradesh 11. 10 June, 2019 Govt. Senior Secondary School, Jakera, Himachal Pradesh 12. 14 June, 2019 Govt. Senior Secondary School, Basal, Himachal Pradesh Rudra International School, Basal, Himachal Pradesh 13. 15 June, 2019 M.I.A.D.A.V School, Mehatpur 14. 18 June, 2019 N.C.C Jawahar Navodaya Vidyalaya, Kothipura, Himachal Pradesh ?Root Zone Technology Root zone technology is the need of the hour. This method can overcome the scarcity of water which we foresee in the future. With the help of this technology, we can treat waste water and it can be re-used after the treatment. The Root Zone unit for treating the college waste water is working at its optimal limit with the liberating capacity of 1000 litres. This technique has saved the expenses of the college to a great extent. The water is used for watering the flora and also for washing purposes. As a result, Flora and fauna has flourished in the college campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bamkc.edu.in/iqacpractice

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Comprehending the vision, institution is providing an affordable and qualitative educational journey to the students of rural, backward and Kandi area and shapes them into visionary scholars, innovative educators, and creative leaders through the transformative power of education and philosophies of Sikhism and freedom fighters. Institution promotes morality and sobriety as per the teachings of “Sri Guru Granth Sahib” and encourages students to serve the community and country in a better way. Institution channelizes the energy of students into various goals as per their capabilities and interests and guides them in achieving those goals. Institution also equip and empower students with communication and professional skills that is responsive, relevant and leads to research so that they can face the challenges while serving people and the nation at large.

Provide the weblink of the institution

http://bamkc.edu.in/institute distinctness

8.Future Plans of Actions for Next Academic Year

The college would be celebrating its Golden Jubilee next year. We are planning to host two major events. They are Zonal Youth Festival and Khalsai Khed Utsav in which approximately 1000 students and 3000 students would participate

respectively. In view of water crisis facing Punjab, we plan to establish water harvesting unit in the college so that water can be replenished.